



भारत सरकार / Government of India

कृषि एवं किसान कल्याण मंत्रालय / Ministry of Agriculture and Farmers Welfare

कृषि एवं किसान कल्याण विभाग / Department of Agriculture and Farmers welfare

दक्षिणी क्षेत्र कृषि यंत्र प्रशिक्षण एवं परीक्षण संस्थान / Southern Region Farm Machinery Training & Testing Institute

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Dated: 09.01.2025

### परिपत्र / CIRCULAR

In accordance with the Department of Agriculture, Co-operation and Farmers Welfare O.M.No. 44013/343201-E.I, dated 20.11.2015 on the subject cited above, Annual Immovable Property Return under the CCS (Conduct) Rules, 1964 is to be filled every year by all Government Servants belonging to Group A, B & C. In view of this, all Officers/Staff of this Institute are required to submit Annual Return by Online mode through e-HRMS giving full particulars regarding the immovable property inherited by him/her or owned or acquired by him/her or owned or acquired by him/her on lease or mortgage either in his/her own name or in the name of any other person during 2024 by **15.01.2025**.

2. Physical forms may be submitted by only those Officers whose email is not activated in the e-HRMS portal.

3. This issues with the approval of the Competent Authority.



*[Handwritten signature]*  
09/01/2025

(रोहित श्रीवास्तव / ROHIT SHRIVASTAVA)

प्रशासनिक अधिकारी एवं का.प्र./Administrative Officer & H.O.O.

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1. All Officers
2. All Staff members (By Circulation)
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